**Faculty of Applied Sciences**

**Company/Institution Evaluation Form**

|  |
| --- |
| **Student Name and Last Name:** |
| **Institution:** | **Department:** | **Position:** |
| **Name and Last Name of the Manager / Supervisor:** |
| **Start Date of the Internship:** | **Date Internship Ended:** | **Date Submitted:** |
| **Yes** | **No** | **N/A** |  |
|  |  |  | I have been able to improve my communication skills during my internship. |
|  |  |  | I have been able to improve my English skills during my internship. |
|  |  |  | I have been able to improve my second language (except English) skills during my internship. |
|  |  |  | I have been exposed to guest contact during my internship. |
|  |  |  | I have encountered with guest(s) problem(s) during my internship. |
|  |  |  | I have maintained decent relationships with guests during my internship. |
|  |  |  | My skills have never been underestimated by the management. |
|  |  |  | I have never been assigned improper tasks/duties during my internship. |
|  |  |  | I have formed a good relationship with my managers during my internship. |
|  |  |  | I have formed a good relationship with my colleagues during my internship. |
|  |  |  | I have never encountered any problems with other colleagues during my internship. |
|  |  |  | I was welcomed by the company/institution from the very first day of training. |
|  |  |  | I have been given a decent orientation at the beginning of my internship. |
|  |  |  | I have been assigned proper tasks/duties to prove my skills and abilities. |
|  |  |  | I have been able to improve my professional skills during my internship. |
|  |  |  | I have been able to improve my technical abilities during my internship. |
|  |  |  | I have been able to work at different shifts. |
|  |  |  | I was given a day off for each week. |
|  |  |  | I have never been asked to work overtime. |
|  |  |  | I have never been late for work. |
|  |  |  | I had to wear the company’s/institution’s uniform at work. |
|  |  |  | I have benefited from my internship. |
|  |  |  | I have decided to continue with Hotel Management/Gastronomy & Culinary Arts. |
|  |  |  | I have not yet made up my mind about my career. |
|  |  |  | I am glad that I have studied Hotel Management/Gastronomy & Culinary Arts majors. |
|  |  |  | I would not hesitate to get a position in this company/institution upon my graduation. |
|  |  |  | I have been offered a job by this company/institution upon my graduation. |
|  |  |  | I would recommend my friends to get an internship in this organization. |
|  |  |  | I would like to work with my managers/supervisors in the future.  |
|  |  |  | I am very happy to have been able to get an internship opportunity in this company/institution. |
|  |  |  | I have improved my self-confidence. |
|  |  |  | I have learnt how to work as a member of a team. |
|  |  |  | I have improved my critical thinking skills. |
|  |  |  | I have learnt how to empathize with others. |
|  |  |  | I believe that my department managers will make a fair evaluation of my internship. |

**This form should be returned to the Internship Advisor upon completion of the internship.**