

Date:

## Erasmus English Language Exam (ELE)

### Make Up Request Form

- If you have another exam coinciding with the Erasmus English Language Exam (exact date and time) please fill out the form below:

<b>Name of the course</b>	
<b>Date</b>	
<b>Time</b>	

- If you have any other reason other than a coinciding exam (e.g. health issues, currently studying abroad, other academic obligations, representing the country and/or university at a sports tournament, etc.), please clearly state your reason for not attending the ELE:

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#### NOTES:

- If you miss the Erasmus Language Exam due to health reasons, you are required to attach your medical report to this form. The medical report must comply with the University regulations. For other excuses, students are required to provide official document from authorized parties.
- Please kindly be aware of the fact that **only legitimate excuses** will be considered for a make up examination.

Name: .....

Student ID #: .....

Last Name: .....

Signature: .....

**Please fill out the form and send a scanned copy to the International Office**  
**([international.relations@ozu.edu.tr](mailto:international.relations@ozu.edu.tr)) before February 13<sup>th</sup>, Monday – 16.00.**