

OZYEGIN UNIVERSITY
DOUBLE MAJOR DIRECTIVES
(Senate Date: 29.05.2013; Senate No: 2013/04)

Purpose

Article 1 –

(1) The purpose of these directives is to determine the principles and procedures for a double major which allows students who are registered in an undergraduate program at Özyeğin University to concurrently pursue another undergraduate program at the University in order to obtain a second undergraduate degree, so long as the respective student fulfills the academic achievement requirements and other terms and conditions.

Scope

Article 2 –

(1) These directives cover the provisions for double majoring at Özyeğin University.

Legal Ground

Article 3 –

(1) These directives are prepared pursuant to "Rules and Regulations on the Principles of Transfers between Associate and Bachelor's Degree Programs, Double Major and Minor at Higher Education Institutions, and Credit Transfers between Higher Education Institutions".

Definitions

Article 4 –

(1) The academic program in which the student was enrolled at the time s/he applied for a double major is called "primary major", while the second academic program to which the student applied and admitted is called "secondary major".

Offering a Double Major Program

Article 5 –

(1) Double major combinations are determined upon the executive board decision of the faculty/school which offers double major programs and admits double major students, and take effect pursuant to the approval of the Senate.

Applications, Admissions, and Registrations

Article 6 –

(1) Students may apply for a double major at the earliest at the beginning of the third, and at the latest at the beginning of the fifth semester of their undergraduate programs. Applications are submitted to the Student Services Unit within the application period announced on the academic calendar.

(2) Students who apply for a double major must fulfill the following requirements:

- a) Depending on whether the application is submitted at the beginning of the third, fourth, or fifth semester, students must have completed at least 48, or 84, or 120 credits, respectively,
- b) Students must have never achieved a failing grade (For repeated courses, only the latest grade is considered valid),
- c) Students must have a minimum GPA of 2.72 and must have ranked in the top 20 among fellow students in their primary majors based on cumulative GPA in the respective semester,
- d) Students must satisfy the English proficiency requirement of the secondary major, if any,
- e) Students must pass the Special Talent Examinations administered by the academic programs that admit students through special talent examinations.

(3) Students who satisfy the application requirements are admitted to their secondary majors pursuant to the resolution of the offering faculty/school's executive board.

(4) Admitted students must apply to the Student Services unit to complete their enrollments in their secondary majors within the announced periods on the academic calendar.

(5) A student cannot double major in multiple secondary majors at the same time.

Academic Advising

Article 7 –

(1) In order to help double major students plan their academic studies in their secondary majors, the dean's/director's office of the faculty/school which offers the secondary major assigns a secondary major advisor for each double major student. Secondary major advisors cooperate and collaborate with primary major advisors.

Academic Success Criteria

Article 8 –

(1) Double major students are issued with a transcript documenting all courses taken in both majors. Failure to achieve a minimum overall GPA of 2.50 ("double major GPA") for two times, or failure to achieve a minimum "major GPA" of 2.00 in either the primary or secondary major for two times during the double major studies will result in the forfeiture of the double major student status, and the termination of enrollment in the secondary major.

Course Load

Article 9 –

(1) The maximum amount of credits that a double major student can take in any given semester is determined pursuant to the Rules and Regulations for Undergraduate Programs at Özyegin University.

(2) Failure to take courses from the secondary major for two successive semesters will result in the forfeiture of the double major student status and the termination of enrollment in the secondary major.

Graduation

Article 10 –

(1) Double major students are responsible for all courses and course works required for graduation from both of their majors. Common courses listed in the curricula of both majors are counted towards the graduation requirements of both the primary and secondary majors. Students who successfully complete the graduation requirements of their primary majors are awarded the diplomas of their primary majors. Students who fail to meet the graduation requirements of their primary majors are not awarded the diplomas of their secondary majors, either. In order to qualify for graduation from the secondary major, students must have completed the graduation requirements of their secondary majors and must have achieved a minimum "major GPA" of 2.72 in their secondary majors.

Period of Study

Article 11 –

(1) The primary and secondary majors must be completed within their respective maximum periods of study stipulated in Article 44 of Higher Education Law No:2547. Students who qualify for graduation from their primary majors but not from their secondary majors may extend their periods of study for up to 2 semesters, subject to the executive board resolution of the faculty/school that offers the secondary major, provided that such extension does not exceed the maximum period of study stipulated in Article 44 of the Higher Education Law No:2547. Failure to graduate from the secondary major within the maximum period of study will result in the forfeiture of the student's double major student status, and the termination of enrollment in the secondary major.

Horizontal Transfer

Article 12 –

(1) Double major students may apply to transfer from their primary majors to their secondary majors so long as they fulfill the requirements for horizontal transfer within the University. Students who transfer to another degree program are no longer considered double major students, and their double major status is terminated.

Withdrawal from the University and Termination of Enrollment

Article 13 –

(1) Students may withdraw from their secondary majors at any time by submitting an application to the Student Services unit. Application for withdrawal from the secondary major or the termination of the double major student status as per these directives will result in the termination of enrollment in the secondary major.

Tuition and Scholarships**Article 14 –**

(1) Double major students are not charged any additional tuition for their secondary majors. However, these students are required to pay additional fees, if any, required by their secondary majors. In a case in which students need to extend their period of study due to double major, their admission scholarships continue to be awarded for 12 semesters during their undergraduate studies.

Student Formalities**Article 15 –**

(1) Student formalities for double major students are completed by the faculty/school that offers the primary major. Students who take a leave of absence for their primary majors are also considered on leave of absence in their second majors. Student formalities for students who graduated from their primary majors are completed by the faculty/school that offers the secondary major.

Effectiveness**Article 16 –**

(1) These directives take effect on the date that they are approved by the Özyeğin University Senate.

Execution**Article 17 –**

(1) These directives are executed by the Özyeğin University Rector.