

**PRINCIPLES FOR EXEMPTION EXAMINATIONS ADMINISTERED FOR FOREIGN LANGUAGE COURSES
OFFERED BY TURKISH-MEDIUM UNDERGRADUATE PROGRAMS AT ÖZYEĞİN UNIVERSITY**

- 1- As per Article 5, clause (i) of the Law No:2547 on Higher Education, all undergraduate students must take foreign language courses for at least two semesters.
- 2- Foreign language courses are offered by the School of Languages. The foreign language education is offered in English. The courses are designed to bring students to the pre-intermediate level in English.
- 3- As per Article 5 of the Rules and Regulations for Foreign Language Instruction and Principles for Instruction in a Foreign Language at Higher Education Institutions, which was published in the Official Gazette No:27074 on December 4, 2008, an "Exemption Examination" is administered for students in Turkish-medium programs to grant them exemption from the required ENG 103 English I and ENG 104 English II courses.
- 4- The grades required to be exempt from the courses and the courses to be exempt as a result of the exemption examination are determined by the Executive Board of the School of Languages. Students may be exempt from one or both of the ENG 103 and ENG 104 courses based on the result of the examination. Students must register for the course(s) from which they are not exempt.
- 5- Newly admitted students who will matriculate to their freshman years, and current students who took, but failed these courses or the examination in the previous semester(s) are eligible to sit for the exemption examination.
- 6- Students are assigned a "Pass" or "Fail" grade based on the results of their exemption examinations. The results of the Exemption Examination are submitted to Student Services, or entered into the Student Information System (SIS) by the School of Languages at the latest one day before the end of the add-drop period.
- 7- Passed courses are shown on the student's transcript with a grade EW (Waiver with Examination) in the respective semester in which the student took the examination. The transcript also shows the total credits earned from the passed courses. The credits earned from the passed courses are counted towards the graduation requirements. Failed courses are not shown on the student's transcript.
- 8- The following students in Turkish-medium programs are exempt from these courses, and do not need to sit for the exemption examinations:
 - a) Students who passed the TRACE examination,
 - b) Students who obtained at least the minimum passing grade in an international examination recognized by the University as equivalent to TRACE.
 - c) Students who chose to attend the optional English preparatory program and finished the pre-intermediate level,
 - d) Students who studied in an English speaking country or in a country where English is the official/mother language as a student or a citizen over the past three years.
- 9- The aforementioned students who are exempted from the English courses cannot register for the courses they are exempt from.
- 10- The total credits of the exempt courses are not counted towards the students' course load in the respective semester. Students may register for other courses in lieu of their exempt courses provided that they do not exceed their total credit load for the respective semester.

11- In the absence of any provisions hereunder, the decisions of the Executive Board of the School of Languages or the University Executive Board will prevail.

12- These directives were accepted by the University Senate on August 24, 2016, during its meeting no: 2016/10.